

An introduction to apprenticeships For students 2018/19 – Beechen Cliff



ASK

Apprenticeship Support
and Knowledge
for schools and colleges

What are apprenticeships?



Earn a wage



Real job with a
real employer



Contract of employment
including holiday pay



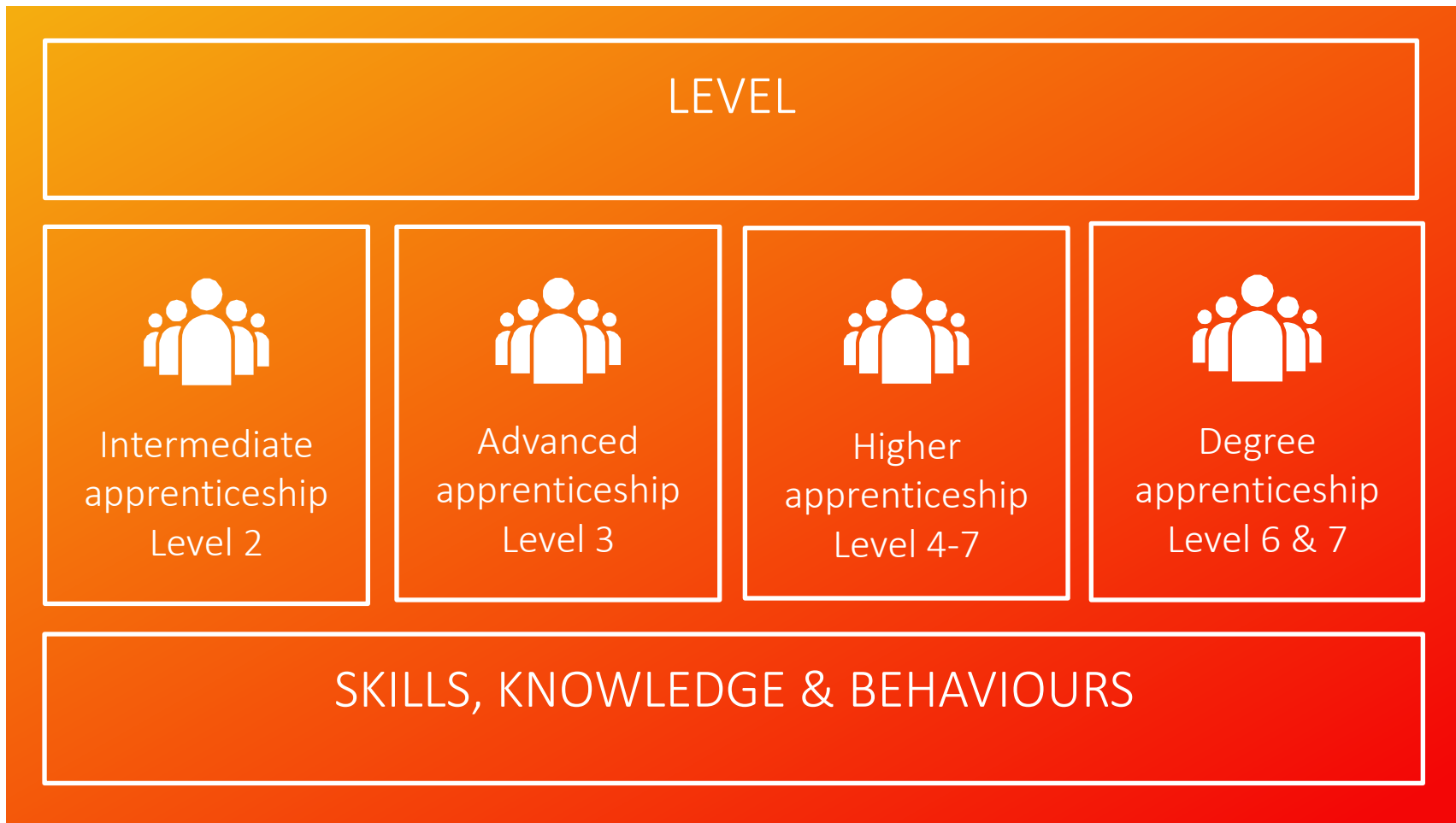
Study towards a
job related qualification



Work for at least
30 hours per week

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National
Apprenticeship
Service

The levels of apprenticeships



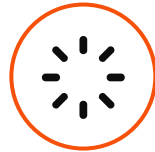
The range of apprenticeships



Accounting



Aviation



Horticulture



Architect



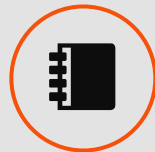
Creative & Digital



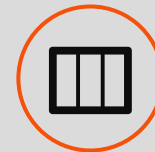
Teaching



Cyber Security



Surveying



Project management



Nursing



Dental Nursing



Hospitality



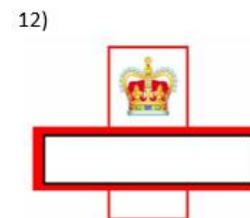
Hairdressing



Legal Services



Journalism



13)



14)



15)



16)



17)



18)



19)



20)



21)



22)



23)

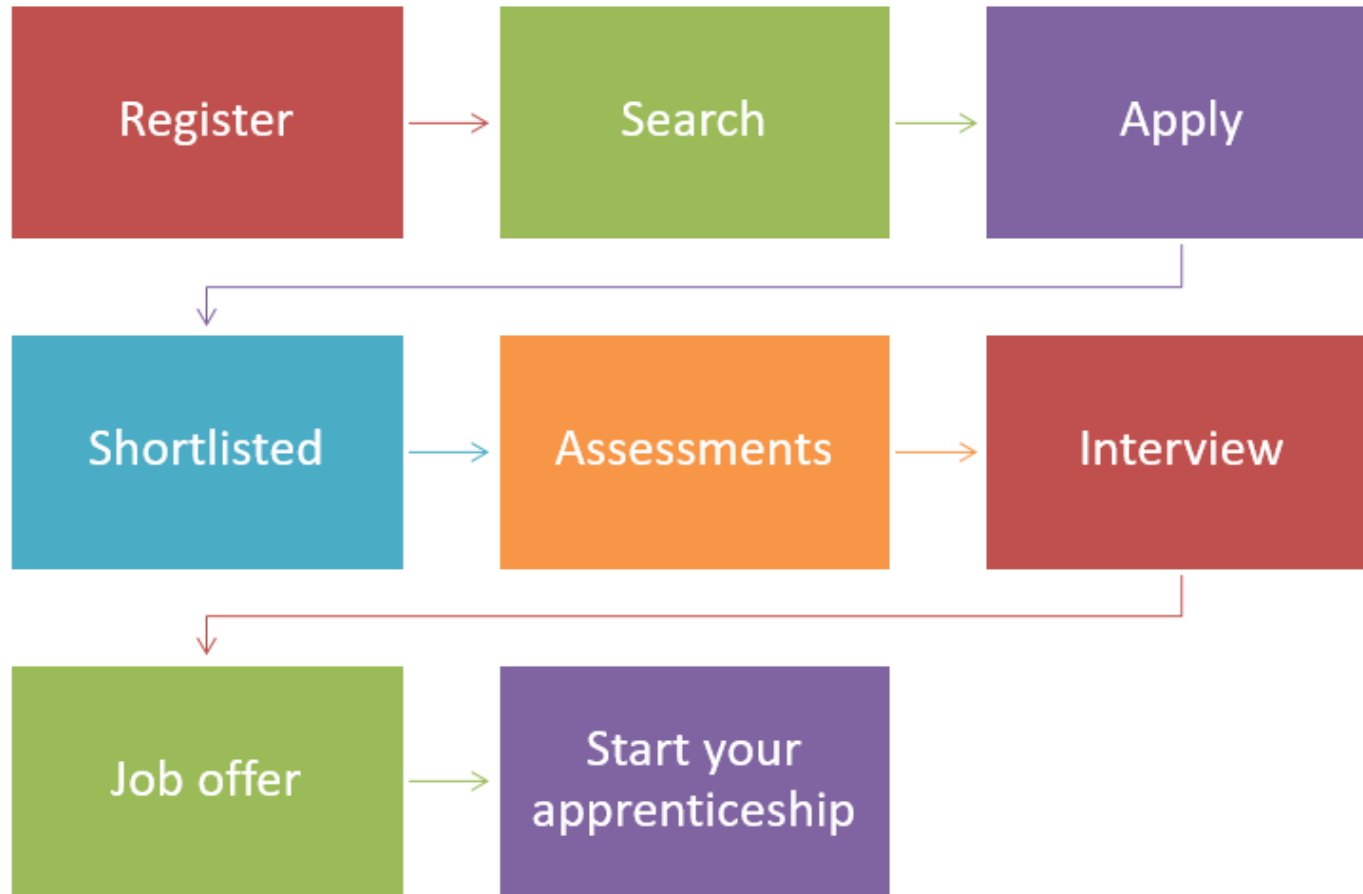


Look inside the company!



- Logistics
- IT and Cyber Security
- Data Analytics
- Sales
- Business Development
- Marketing
- Human Resources (HR)
- Finance
- Legal
- Facilities Management
- Security
- Customer Service
- Training and Development

The application process



Local example Apprenticeships – Level 2

Job opportunity	Duration	Level	Annual salary
Graphic Design Apprentice, Pentagon Sport (North Bristol)	12 months	2 (Intermediate)	£8,916
Nursery Assistant Apprenticeship, Court House Day Nursery (Bristol)	12 Months	2 (Intermediate)	£6,576
Hospitality Management Development, Sizzling Pubs (Lamb Inn, Bristol)	12 Months	2 (Intermediate)	£11,000
Optical Assistant, Specsavers (Fishponds, Bristol)	13 Months	2 (Intermediate)	£8,236
I.T Apprentice, Newpark Security (Bristol)	12 Months	2 (Intermediate)	£10,000

Example Apprenticeships – Level 3

Job opportunity	Duration	Level	Annual salary
Digital Marketing Apprentice, Collecteco Ltd (Bristol)	12 months	3 (Advanced)	£12,600
Civil and Structural Engineering, Atkins PLC (Bristol)	3 Years	3 (Advanced)	Competitive
Paralegal Law Apprenticeship, Burgess Salmon (Bristol)	24 Months	3 (Advanced)	£15,000
T.V Production Apprenticeship, BBC (Bristol and Various locations)	18 Months	3 (Advanced)	£14,250
Apprentice Nursery Assistant, Mama Bear's (Bristol)	12 Months	3 (Advanced)	£7536

How do apprenticeships compare to full time university?



HIGHER AND DEGREE APPRENTICESHIPS



Work full time and study part-time

A document icon with lines representing text.	A trophy icon.	A closed book icon.	A credit card icon.	An icon of three stylized human figures.	An icon of three interlocking gears.
Learning	Salary	No Debt	NUS	Experience	4-6 Years

Process Timeline example



Examples of Higher and Degree Apprenticeships

Job opportunity	Closing date	Level	Annual salary
Information technology, BT (Bristol)	Summer 2019	6	£15,500
Government Civil Service Fast Track, (Various positions and locations)	April 2019	4	£19,500
Apprentice Software Engineer, Altran UK (Bath)	Apply Now	4	£18,000
Engineering Apprenticeship, Rolls Royce (Bristol)	March 2019	6	£12,675

Examples of Higher and Degree Apprenticeships

Job opportunity	Closing date	Level	Annual salary
Paralegal Apprenticeship, Reynolds Porter Chamberlain/University of Law (Bristol)	TBC – see website	3, 4 then 7	£16,000
Degree Apprenticeship in Creative Design (Immersive Media), Atkins PLC (Bristol)	Jan 2019	6	TBC
BBC Broadcast Engineering Degree Apprenticeship (Manchester)	Dec 2018	6	£14000 to £18800

How to find an apprenticeship?



GOV.UK Find an apprenticeship

Find an apprenticeship

Search and apply for an apprenticeship in England

Search [Browse](#)

Keywords (optional)
Can include job title, employer or reference number

All

Your location
Enter postcode, town or city or [use current location](#)

Within
5 miles

Apprenticeship level
All levels

VACANCY SNAPSHOT

Click on the logos below to see a snapshot of apprenticeship vacancies coming up soon

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National
Apprenticeship
Service



Higher and degree apprenticeship vacancy listing

Employer	Level	Roles	Expected Number	Locations	Starting Salary	Applications
BAE Systems	4	Structural Engineering	TBC	Barrow	Competitive	Apply from early November 2017
BAE Systems	4	Combat Systems Engineering	TBC	Frimley	Competitive	Apply from early November 2017
BAE Systems	6	PMAS	TBC	Various	Competitive	Apply from early November 2017
BAE Systems	4	Mechanical Engineering	TBC	Portsmouth	Competitive	Apply from early November 2017
BAE Systems	4	Electrical Engineering	TBC	Portsmouth	Competitive	Apply from early November 2017
BAE Systems	4	Advanced Apprentice – Finance	TBC	Telford	Competitive	Apply from early November 2017
Balfour Beatty	6	Apprentice Construction Manager	TBC	Midlands, North West	Competitive	Apply from December
Balfour Beatty	6	Apprentice Engineer	TBC	North West	Competitive	Apply from December
Balfour Beatty	6	Apprentice Quantity Surveyor	TBC	Midlands, North West	Competitive	Apply from December
BBC	6	Broadcast Engineering Degree Scheme	TBC	London, Salford	Competitive	Apply Now
BBC	6	Software Engineering Degree Scheme	TBC	London	Competitive	Apply Now
BBC	6	Software Engineering Degree Scheme	TBC	Salford	Competitive	Apply Now
BBC	4	Cyber Security Apprenticeship	TBC	Salford	Competitive	Apply Now
BBC	6	Business Management Degree Scheme	TBC	London	£17,060	Apply Now

Any questions?



Follow National Apprenticeship Service:

 **@Apprenticeships**

 **getingofar**

 **National Apprenticeship Service**

Search for apprenticeships on GOV.UK

or call 08000 150 400

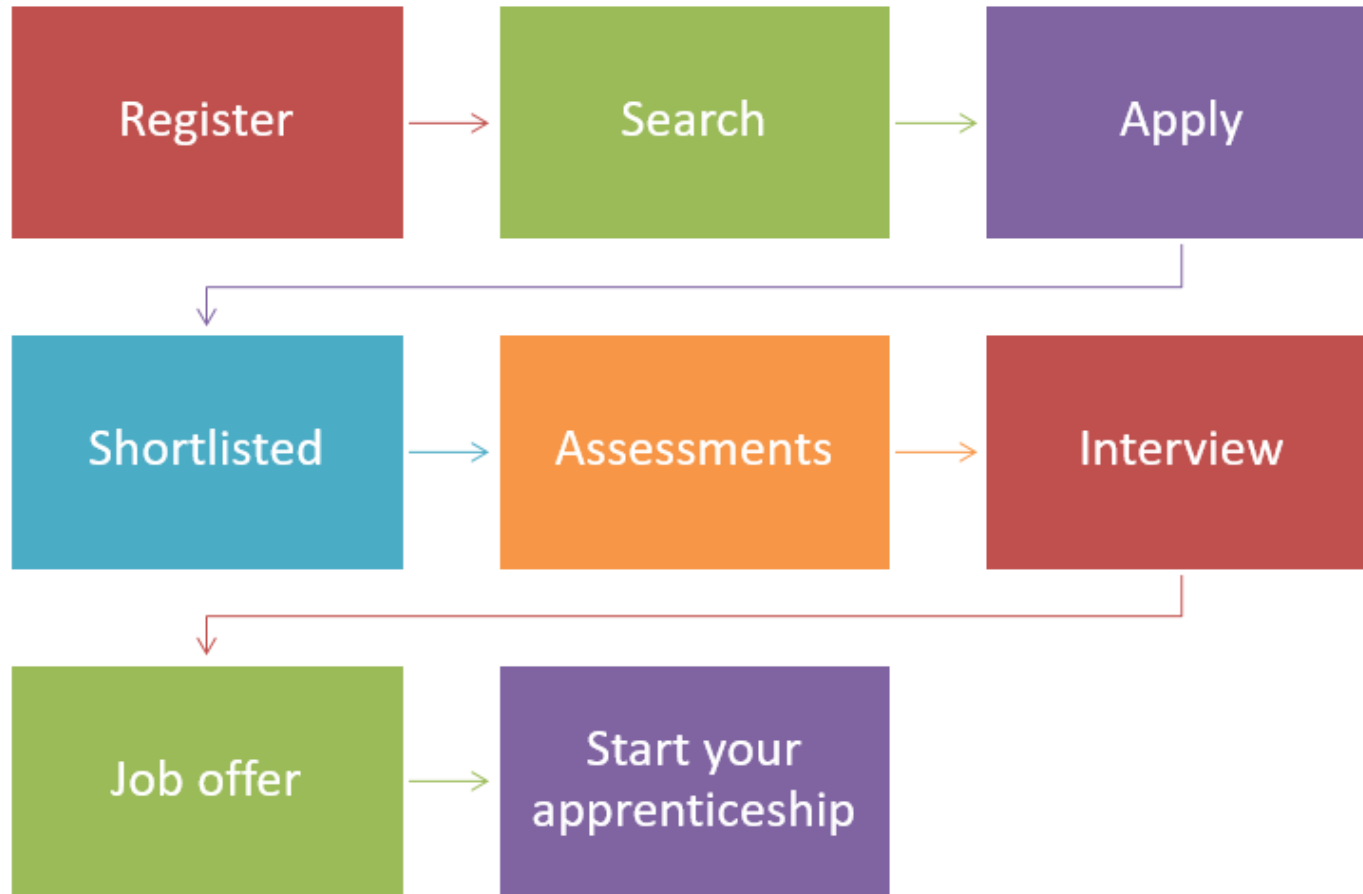
How to write a winning apprenticeship application 2018/19



HOW TO WRITE A WINNING APPRENTICESHIP APPLICATION



The application process



Apprenticeship application tips



Application tips



Predicted
& achieved



Work
Experience



Useful
documents

Requirements and prospects

Desired skills

We are looking for applications from individuals who have the following skills:

- You need to be confident and have the ability to work independently without the need for close supervision.
- Communication skills are vital in this role; successful applicants will be well spoken with a clear and professional telephone manner.
- You must have good time management skills; you must be a punctual person and be on time for work and any meetings.

Qualifications required

No formal qualifications required.

Future prospects

Full time position for the right apprentice.

Things to consider

Can you travel there? Please check links below

<http://www.traveline.info/> Or www.transportdirect.info

- This role involves liaising with both internal and external customers, you must be confident when dealing with people at all levels.
- This role may involve unsociable hours – you must have a flexible approach to your work.
- Travel costs will be incurred to get to work, and to access the training.
- You must have a customer focused approach whilst handling a large volume of queries.

The application form

What are your hobbies and interests?

Remember to include any personal achievements

4000 characters remaining

Activity 1: What does a good application look like?



Read the applications provided

+ / -

Spot the things that are good and could be improved



Write down all of your ideas



Share them with the rest of the class

Activity 2: Working on your personal answers



What are your main strengths?

Please provide examples of when you've demonstrated your strengths

4000 characters remaining

Working on your personal answers



What skills would you like to improve during this apprenticeship?

Think of what your main duties would be and whether there are skills you'd like to develop

4000 characters remaining

Working on your personal answers



What are your hobbies and interests?

Remember to include any personal achievements

4000 characters remaining

How do you find an apprenticeship?



To find an
apprenticeship visit
GOV.UK and search for
apprenticeships